



October 29, 2018

### IMPORTANT PARKING LOT UPDATE #3

Dear Colleagues, Visitors, and Friends of the Long Island State Veterans Home,

As a follow up to my previous memo dated October 25<sup>th</sup>, we have further important developments to share regarding updated changes in parking availability. Please note (and refer to the attached sketch as needed):

- **As stated in my previous memo, on Wednesday October 31<sup>st</sup> or Thursday November 1<sup>st</sup>** (weather dependent), the new walkway will be opened from the New Employee Parking Lot to the front of the building, and the ENTIRE PHASE II AREA WILL BE CLOSED. Please use the walkway only, be aware of the construction going on around you, and **PLEASE DO NOT VENTURE INTO THE PHASE II CONSTRUCTION AREA.**
- **Complimentary Valet Parking for VISITORS, GUESTS AND VOLUNTEERS ONLY** will be in the area marked PHASE III on the sketch effective **Thursday, November 1<sup>st</sup> (7AM – 7 PM)**. Visitors, guests and volunteers will pull into the PHASE III area and a valet will take your keys, provide a claim ticket and park your vehicle **at no charge. We will be partnering with Classic Valet Services of New York for this endeavor. Their professional valets will all be in uniform and ready to assist you however possible. This initiative will remain in place until the completion of PHASE II.**
- **As previously stated**, Night Staff who park in the PHASE III AREA must have their vehicles moved out by 7:30 AM (the latest).

It is the hope of our leadership and construction teams that these actions will alleviate some of the inconvenience and frustration that a construction job of this size and scope bring to bear. Our teams will be monitoring the affected areas to insure our continued safety and efficient use of our resources. Our valet service hours are subject to change based on utilization patterns. **Please continue to monitor your emails for important updates as they become available.**

Thank you again for your continued support.

A handwritten signature in black ink, appearing to read "Paul F. Maguire", with a long horizontal line extending to the right.

Paul F. Maguire, FACHE  
Associate Executive Director

